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Prospectus





COLLEGE OF .

B.C.M. COLLEGE OF EDUCATION

An Institution of Bahadur Chand Munjal Foundation

Recognised by NCTE, UGC Section-2 (f) & 12(B)
Permanently Affiliated to Panjab University, Chandigarh

Approved by RCI India • Accredited by NAAC with 'A' Grade with a CGPA of 3.10

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FOUNDER TRUSTEES OF BCM FOUNDATION



Mahatma Sh. Satyanand Ji Munjal



Sh. Brijmohan Ji Munjal



Sh. O.P. Munjal Ji



Dear Pupil Teachers,

Welcome to B.C.M. College of Education!

Rapid technological advances and easy access to knowledge makes this an exciting era to be a student, yet there is so much more to education than the mere act of gaining knowledge. Learning ought to hone the ability to apply concepts that helps in solving real life problems. This is a century for thoughtful, well-rounded and creative individuals and developing them calls for enthusiastic, self-motivated and professional teachers.

B.C.M. College of Education, Ludhiana offers a conducive and techno-savvy environment for training teachers. The college not only develops professional competencies in pupil teachers but also grooms them as versatile personalities ready to play their role as mentors, life coaches and transformation catalysts.

The emphasis at B.C.M. College of Education is to meet the versatile requirements of new-age teaching, in synchrony with the 2020 National Education Policy. Pupil teachers entering our gates would thus be expected to excel academically, form adaptable personalities, develop excellent communication skills, inculcate strong leadership qualities and become conscious citizens.

I welcome you to a journey of learning, fun and discovery and am confident that your stay at B.C.M. College of Education will enrich you intellectually and professionally.

Sunil Munjal

Chairman Bahadur Chand Munjal Foundation



Dear Students

I welcome you all to B.C.M. College of Education, a distinguished institution of higher learning. The nurturing and caring environment of the college will help you blossom into empowered and sensitive human beings. Education is not just a process of giving knowledge for a future job, but a lifelong process which is both purposeful and empowering. Your training will provide you with professional competencies and create an understanding of moral and ethical values to lead a meaningful life. It drives away ignorance and brings self-awakening. It strengthens society and enables an individual to make a significant contribution as a teacher.

We at B.C.M. college of Education prepare the future teachers with passion and a belief that a teacher affects eternity. We can never tell where his influence stops. We care for the individual development of every pupil-teacher and provide an atmosphere for their multifaceted development by encouraging them to channelize their potential in pursuit of excellence. We accord prime importance to the behavioural discipline, moral integrity and cognitive development of students. I wish the best of fortune, peace and prosperity to all the new entrants of B.C.M. College.

Have a great time at B.C.M. College of Education.

Vijay Munjal

Founder Trustee Bahadur Chand Munjal Foundation



Dear Students

I warmly welcome you to B.C.M. College of Education!

We are delighted that you have selected the B.C.M. College of Education for your professional development. We are a community of students and faculty members passionately devoted to transforming our country by nurturing future leaders. As an acclaimed institution, we maintain the highest academic standards blended with a challenging and stimulating environment. The College students have produced stellar results in the University examinations since inception. The alumni of the College are placed in the best schools and provide you with an excellent network to pursue your career ambition. We believe the best Teacher Education Programme focuses not only on the mastery of syllabi but also on the development of life skills.

The students work closely with the faculty to set their learning agenda in a symbiotic relationship. The College provides multiple avenues of individual and group learning. The emphasis is on both conceptual and experiential learning. The new National Education Policy 2020 envisions transforming the education system consistently to cater to the demands of twenty first century. A new class of school teachers is essential to achieve this objective, as a teacher like a potter, delicately shapes impressionable minds of students and moulds them into competent and enlightened human beings.

The College provides an excellent platform to nurture the talent of its students and equip them with effective teaching skills. We also lay a lot of emphasis on co-curricular activities and social service for the development of the latent talent of our students. The College has an incredible record of winning accolades in co-curricular activities in State and University festivals and competitions.

The College lays great emphasis on value education inspired by our rich philosophical heritage. The value oriented teachers equipped with technological skills and cutting edge knowledge can make a significant difference to the society

Wishing you a great time at B.C.M. College of Education.

Dr. Prem Kumar

Secretary, B.C.M. College Managing Committee



Dear Students,

It gives me immense pleasure to welcome future teachers who aspire to join the noble profession. Teachers, I believe are the most valuable asset of a nation because their professional efforts affect the nation. They are redeemers of a void filled society & help to build caring & thoughtful individuals. Therefore, their education, training and recruitment are of top priority for the country.

B.C.M. College stands as a beacon and is committed to create a brand of teachers with excellent knowledge and develop sense of social responsibility. We provide teacher education in both qualitative & quantitative manner. Everything that makes a good institute is a highly qualified faculty, rich library, placement cell, technology integrated pedagogy, liberty to think & express- we have all in our institute. We emphasize on instilling confidence & critical thinking that help our pupil teachers to act & react in real life situations. Our programmes are well designed to leverage the challenges posed by technology, changing values & attitudes. I firmly believe that our college is more than just a place to learn. It will give you chance to groom yourself by equipping you with professional skills to achieve excellence. We assure you to provide you a platform to nurture talents and skills through seminars, conferences, streamlined internship programme & plethora of co-curricular activities.

Be sure, put your feet in right place & then stand firm.

The performance of our students at college and university level competitions has time and again proved that 'BCM'ites are second to none. So, I invite all of you to be a part of B.C.M family to strive toward excellence.

Dr. Monika Dua

Principal

MISSION & VISION



Motto

The College is giving Practical shape to its Motto "Motivation - Learning - Dedication". Since motivation is a necessary pre-requisite for learning and learning accompanied with dedication can help us to accomplish our goals. So the motto of our college is "TRY TILL THE SUN SETS."

Vision

Achieving Inclusive Education: Transforming Society.

Mission

- · Valuing integration of theory and Practice to support the transformation of school & society.
- Developing a standard for professional dispositions that is based on an ethic of care rooted in both integrity and responsibility.
- Providing quality education to prepare teachers and educational leaders with a sense of duty, discipline and responsibility towards nation and society.
- Collaboration with other stakeholders of teacher education for quality evaluation, promotion & sustainance.

Objectives

- To provide competitive, technology based and dynamic environment aimed at meeting the requirements of global world.
- To provide value based curriculum which helps in strengthening faith in human, social and moral value.
- To provide opportunities for learning to collaborate across cultures.
- To enable each individual to discover, unearth and to enrich his or her creative potential.
- To motivate individuals to achieve the goals of education viz Learning to do, Learning to know, Learning to Live Together & Learning to be.
- To develop capacities of reflective thinking & independent judgement on vital issues of concern to individual and the society.



INTRODUCTION

B.C.M. stands for Sh. Bahadur Chand Munjal (1886-1960) in whose sacred memory the College was established in 1998 by BCM Foundation. The College was a dream of Mahatma Satyanand Ji Munjal with the vision of Achieving Inclusive Education and Transforming Society. The college is offering B.Ed. course (150 seats), M.Ed. course (50 seats) and B.Ed. Special Education-Learning Disability course (30 seats) and is recognized by UGC under section 2(f) & 12(B) of University Grant Commission Act 1956, National Council for Teacher Education, Panjab University, Chandigarh and RCI, New Delhi. The college is accredited by NAAC with grade 'A'. The college has been thrice adorned with the prestigious "National Award for Innovative Practices and Experiments in Education for School and Teacher Education Institutions" by NCERT, Delhi.

Apart from B.C.M. College of Education, BCM Foundation is running five schools in different parts of the city to serve the purpose of education in society.

- B.C.M. Sr. Sec. School, Sector 32-A, Chandigarh Road, Ludhiana.
- B.C.M. Sr. Sec. School, Focal Point, Ludhiana.
- B.C.M. Sr. Sec. School, Basant Avenue, Dugri, Ludhiana.
- B.C.M. Sr. Sec. School, Basant City, Pakhowal Road, Ludhiana.
- B.C.M. World Pre School, Basant Vihar, Urban Estate, Dugri, Ludhiana

HISTORY

B.C.M. is the first education college of Punjab under self finance scheme. Prior to the establishment of this College, Ludhiana City had only one B.Ed. College for Women only and that too had 70% seats reserved for rural women.

B.C.M. College began with an initial intake of 60 seats to produce efficient and dedicated teachers under the guidance of renowned and seasoned educationist Dr. S.K. Nanda, Founder Principal of the College. The number of seats rose to 120 in the very next year, to 180 in 2003 and the number further went upto 280 in 2008. The College got permanent affiliation to Panjab University, Chandigarh in 2004. The M.Ed., course was started from session 2007-08. From the session 2014-15, the college started B.Ed. Special Education course (Learning Disability) with 25 seats approved by Rehabilitation Council of India vide letter No. 17-627 / B.Ed. (LD) / 13 / RCI. This phenomenal rise clearly indicates the commitment of management and faculty who provide a congenial environment of belongingness and democratic work culture.



As per NCTE norms 2014 & RCI, the college is offering the following courses since 2015:

M.Ed. (1st & 2nd Year) - 50 seats (1 Unit) each

B.Ed. (1st & 2nd Year) - 150 seats (3 Units) each

B.Ed. Special Education LD (1st & 2nd Year) - 30 seats (1 Unit) each

THE COLLEGE HAS COLLABORATIVE STUDY CENTRES

- Indra Gandhi National Open University (IGNOU) Study Centre for B.Ed., M.A. (Education, Adult Education), PGDET, PGDSLM, PGDHE, PGDAE, PGCAE, CPVE & CIG
- Panjab University School of Open Learning (USOL) Study Centre for B.Ed.

www.bcminstitutes.org

INFRASTRUCTURE

The college is ideally located in an open and pollution-free environment in Sector 32-A, Urban Estate, Chandigarh Road, Ludhiana. The college has an excellent well equipped building, which has been tastefully designed and bears an architectural grandeur Students enjoy Wi-Fi enabled, eco friendly environment with lush green lawns and playgrounds.

Class Rooms

The college provides latest technology and internet connectivity to students that helps them to keep pace with the modern IT world. Smart class rooms have been added to the infrastructure to make Teaching Learning Process more effective and interesting. Emphasizing on the interactive mode of teaching, the faculty makes use of PowerPoint and Multimedia presentations for better understanding and greater retention of subject matter. Videos and documentary movies are also used by teachers as teaching tools.

Science Laboratory

The college has a well equipped Science Laboratory with an objective to implement the maxim of Learning by Doing and to instill scientific attitude among pupil teachers. It is a unique place in the college where students get an opportunity to develop a broad array of higher order thinking skills vital for their success in their future endeavours.

Social Sciences Room

To make the Social Sciences more understandable, the college has a well maintained Social Science room working in collaboration with the department of Commerce and Economics. Social Science room acts as an activity room for pupil teachers as it combines academic experience with worldly knowledge making learning effective, lively and fun.

Library

The college has a rich, well stocked and fully computerized library. It has more than 14,450 reference, general and textbooks. Apart from these, we regularly subscribe 15 Newspapers, 32 Journals and 23 Magazines. Book bank facility is available for meritorious and economically backward students. The library provides physical and digital access of study material to students. It is the place that fuels their imagination and inspires them to explore new horizons of knowledge.

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ICT Lab

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Education

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Psychology Laboratory

Educational psychology being a compulsory part of the B.Ed. curriculum, Psychology Laboratory plays a vital role in a Teacher Training Institution. It caters to the need of Pupil teachers as students learn how to use a variety of Psychological tests & techniques. We have a rich stock of 144 different verbal as well as non verbal tests in this laboratory.

Mathematics Laboratory

To develop effective Pedagogical skills in mathematical teaching, the selection of instructional resources is of utmost importance. For that, we have a Maths lab which is full of maths learning materials viz. games, puzzles and other teaching learning materials like still and working models demonstrating varied mathematical concepts. Students are motivated to use these resources to construct new knowledge and design learning activities. Maths lab helps students to discover, learn and develop an interest in maths. Mathematical models and games have made Mathematics lab one of the most lively corners of the college.

Home Science Laboratory

Home science is an interdisciplinary field of study that deals with health, child care, textile and garment designing. College has a well equipped Home Science Lab with all the basic gadgets required to conduct practicals related to the subject curriculum.

ICT Lab

It has been rightly said 'Go for computers - Go for the latest technology'. Keeping this in mind, an air conditioned computer lab with High Band internet speed has been set up in the college to facilitate the students and the faculty. Since ICT is part of B.Ed. curriculum, students attend their practical classes in the lab. This makes the Computer Lab a centre of activity. Our round the clock Wi-Fi facility helps the students and faculty to surf the internet and gather information.

Education Technology Lab

ET Lab aims to improve the quality of education and enhance the learning process. We cannot keep the system of education isolated from the technological advancements. To help evolve teaching learning process, we have a well stocked ET lab having all the latest technologically advanced gadgets - Smart panel, OHPs, Soft copy of Teaching – Learning materials in the form of CDs. Which are utilised to facilitate better performance of educational systems and develop right perspective and attitude towards emerging technologies.









Art & Craft Room

Art and Craft room provides the students a platform for creative self expression. It is a place where pupil teachers learn to prepare models and other teaching learning materials. Students are motivated to prepare teaching aids from waste material like news paper, cardboard etc. Simple Expressional Competencies and craft subjects like Gardening, Candle Making and Interior Decoration being an integral part of B.Ed. curriculum makes it necessary to have an Art and Craft room in college.

Conference Hall

Seminars and workshops are a regular feature of the college. For this purpose, we have an air conditioned conference hall with all the facilities viz. LCD for the presentation of multimedia presentations and a seating capacity of 300 students.

PEDAGOGICAL SUBJECTS OFFERED

- · Pedagogy of Science
- Pedagogy of Mathematics
- · Pedagogy of Social Studies
- · Pedagogy of Economics
- · Pedagogy of Political Science
- · Pedagogy of History
- · Pedagogy of Commerce
- · Pedagogy of Physical Education
- · Pedagogy of English
- Pedagogy of Hindi
- · Pedagogy of Punjabi
- · Pedagogy of Fine Arts

Multipurpose Auditorium

The college has a centrally air conditioned Auditorium with a seating capacity of more than 500 students. It has been built with the latest state of art architectural design and is equipped with most modern facilities like high-tech audio-visual equipment and super speciality sound and light system. Undoubtedly, it is the pride of the college and acts as a platform for students to display their talent on the co-curricular front.

Playgrounds

Playground provides the best learning experience to students with an aim to foster essential life skills, habits and attitude which would help them successfully navigate into adulthood. The college provides facilities and a congenial environment to all students to participate in various games like Basketball, Volleyball, Table Tennis, Badminton, Cricket and Hockey.

Gymnasium Hall

In sync with our motive of harmonious development of the students, we have a well equipped gymnasium hall in the college which helps the student to develop their strength and stamina. Here the students are exposed to many different types of exercises to keep them fit and to enhance their endurance power.

FACULTY

Dr. Monika Dua

Principal

M.Sc. (Chemistry), M.Ed. Gold Medalist NET (Education), Ph.D. (Education)



NET (Education), Fine. (Education)		MINIT
01.	Dr. Manminder Kaur	Associate Prof., M.A. (Eco., History, Psy.), B.Ed. (Gold Medalist)
		M.Ed. (Silver Medalist), M.Phil. (Edu.), NET (Edu.), Ph.D. (Edu.)
02.	Dr. Suprerna Khanna	Asst. Prof., M.A. (Psychology, English), M.Ed., M.Phil. (Edu.), NET (Edu.), Ph.D. (Edu.)
03.	Mrs. Manjit Kaur	Asst. Prof., M.A. (Punjabi), M.Ed., NET (Punjabi)
04.	Dr. Sangeeta Arora	Asst. Prof., M.A. (Hindi), M.Ed., Ph.D. (Hindi)
05.	Ms. Gagandeep Kaur	Asst. Prof., M.Com., M.A. (Eco.), M.Ed., NET (Edu. & Commerce)
06.	Dr. Jasmeet Kaur Bedi	Asst. Prof., M.A. (Hindi), M.A. (Edu.) Gold Medalist, M.Phil (Edu.), NET (Edu.), PGDCA, Ph.D (Edu.)
07	Dr. Jasdeep Kaur	Asst. Prof., M.Sc. Hons.(Zoology), M.Ed., NET (Edu.), Ph.D. (Edu.)
08	. Mrs. Shilpa Kaura	Asst. Prof., M.Com., M.Ed., NET (Com), JRF (Edu.)
08	Ms. Amandeep Kaur	Asst. Prof., M.A. (Pol. Science, Punjabi) M.Ed., NET (Edu)
10). Mrs. Amita Khosla	Asst. Prof., M.A. (English), M.Com., M.Ed., NET (Education), CIG
1	1. Ms. Hardeep Kaur	Asst. Prof., M.A. (Political Science), M.Ed., PG Diploma (Home Sci.) NET (Edu.)
1	2. Dr. Ramandeep	Asst. Prof., M.A. (Maths, Sociology), M.Ed., M.Phil. (Edu.), Ph.D. (Edu.),

		V P 9
13.	Mrs. Kanwal Preet Kaur	Asst. Prof., M.Sc. (Bio-Chemistry), M.Ed., NET (Education)
14.	Mrs. Parwinderpal Kaur	Asst. Prof., D.P.Ed., M.A. (Physical Edu.), M.Phil. (Physical Edu.), NET (Physical Edu.)

Asst. Prof., M.A. (Fine Arts), M.Ed.

Administrative Staff Mr. Sandeep Verma

Mrs. Yamuna

15.

B.A.

Mr. Naveen Kumar

M.Com., Gyani, Diploma in IT

Ms. Neelam Dhand

B.Com, M.Com, MBA (Finance), CCCA

NET (Edu.), CIG, PGDST

Technical Assistant/Computer Instructor

Mr. Lovepreet

B.Sc. (IT), MCA, M.A. (Edu.)

Library Assistant

Mr. Jaspreet Singh

B.Sc., B.Lib.

Supervisor

S. Davinder Singh

Peons

Mrs. Rajwati (Library)

Ms. Jasvir

Watchman

Mr. Dinesh Parsad

Store Keeper

Mr. Dwarka Parshad

Hostel Staff

Mrs. Harbhajan Kaur (Attendant)

Mrs. Anita (Sweeper)

Gardener

Mr. Ajay Sadhu Yadav

Sweepers

Mr. Rishi Pal

Mrs. Chhindo

Mr. Sukhraj

Driver

Mr. Gursimar

of diploma course celebrations Basant Panchami

बी.सी.एम. कॉलेज ने मनाया अंतरीष्ट्रीय शांति दिक

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2 BCM STUDENTS

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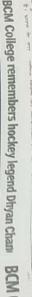
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Execution on Friday, Pre imphasised on accessib Cumar, secretary, college paper bags LUDHIANA: The NSS ways to make wing of BCM College conducted an online workshop on how to make paper bags on Friday. The resource person was Yamuna

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with the Hindi departmen celebrated Hindi Diwas o Monday with the objective spread awareness about

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BCM BAGS OVER PUZONAL

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BCM College of Education, won the over

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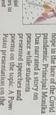
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PU zonal youth fest **BCM College wins** ion won the overall trophy at the JUDHIANA: BCM College of Educa ab University Zonal Youth and

COLLEGE COMMITTEES

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Dr. Manminder Kaur Dean P.G. Studies Dr. Sangeeta Arora

Dean Student Welfare Dr. Sangeeta Arora & Dr. Jasdeep Kaur

Student Council Incharge Dr. Suprerna Khanna, Dr. Manminder Kaur

Admission Committee Ms. Hardeep Kaur & Mr. Lovepreet Singh

Dr. Sangeeta Arora, Dr. Jasmeet Kaur Bedi & Mrs. Amita Khosla Time Table Incharges

Ms. Amandeep Kaur, Dr. Ramandeep & Ms. Kanwal Preet Kaur Morning Assembly Committee

Dr. Jasdeep Kaur, Ms. Gagandeep Kaur & Mrs. Parwinderpal Kaur

Discipline Committee Dr. Suprerna Khanna, Dr. Manminder Kaur, Mrs. Shilpa Kaura &

Cultural Committee

Ms. Hardeep Kaur

Dr. Sangeeta Arora & Ms. Amandeep Kaur Refreshment Committee

Mrs. Yamuna & Ms. Hardeep Kaur **Decoration Committee**

Dr. Suprerna Khanna & Ms. Kanwalpreet Kaur Prizes Committee

Mr. Jaspreet Singh, Dr. Suprerna Khanna & Mrs. Kanwalpreet Kaur Library Committee

Mrs. Parwinderpal Kaur, Ms. Hardeep Kaur & Mr. Lovepreet Singh Sports Committee

Dr. Sangeeta Arora & Dr. Jasmeet Kaur Bedi Hostel Committee

Dr. Sangeeta Arora & Dr. Jasmeet Kaur Bedi **Examination Committee**

School Internship Committee Dr. Manminder Kaur & Ms. Gagandeep Kaur

P.R.O. Dr. Jasdeep Kaur

Student Attendance Record Mrs. Manjit Kaur, Ms. Amandeep Kaur & Dr. Ramandeep

Co-ordinators USOL Ms. Hardeep Kaur & Ms. Gagandeep Kaur

Programme Incharges IGNOU Dr. Manminder Kaur & Dr. Sangeeta Arora Anti Ragging Committee

Dr. Sangeeta Arora & Dr. Ramandeep NSS Programme Officers Mrs. Manjit Kaur & Mrs. Shilpa Kaura

Educational Trips & Excursions Dr. Ramandeep, Mrs. Parwinderpal Kaur & Mr. Lovepreet Singh

College Magazine Committee Dr. Suprerna Khanna, Dr. Sangeeta Arora, Ms. Amita Khosla & Mrs. Manjit Kaur

Research Committee Dr. Manminder Kaur & Dr. Jasmeet Kaur Bedi

Co-ordinators Ability groups Dr. Manminder Kaur, Ms. Hardeep, Dr. Ramandeep & Mrs. Shilpa Kaura

Display Boards Committee Mrs. Yamuna & Mrs. Kanwalpreet

Skills Development Co-ordinators Dr. Jasdeep Kaur & Mrs. Shilpa Kaura

Content Proficiency Committee Ms. Gagandeep Kaur & Dr. Ramandeep **TET Coaching Co-ordinators**

Mrs. Shilpa Kaura & Dr. Ramandeep Scholarship Committee

Dr. Ramandeep & Mr. Sandeep Sexual Harassment Committee Dr. Sangeeta Arora & Ms. Hardeep





RULES & REGULATIONS

1. Eligibility for Admission to M.Ed. Course

- A degree in Bachelor of Education / Equivalent degree of this University with 50% marks (45% in case SC / ST /BC candidates) or from any other University / Institutions recognized by AIU or B.A. B.Ed. / B.Sc. B.Ed. (50%) or B.El.Ed. (50%) or D.El.Ed. with an undergraduate degree (with 50% marks).
- Reservation and relaxation for SC/ST/OBC/PwD and other applicable categories shall be as per the rules of the Central Government / State Government whichever is applicable.

Admission procedure for M.Ed.

Admission to M.Ed. Course 1st year (50 seats) shall be made according to the guidelines framed by the Panjab University, Chandigarh.

2. Eligibility for Admission Procedure for B.Ed. course

- Candidates with atleast 50% Marks either in Bachelor's degree and / or in the Master's degree in Science / Social Sciences / Humanities / Commerce / Home Science / B.B.A / B.C.A / Engineering / Technology or any other qualification equivalent thereto, are eligible for admission to the B.Ed. programme. However, while calculating merit, marks obtained in Graduation only will be considered.
- Candidates should have passed Graduation / Post-Graduation in a relevant school subjects.

 A candidate getting admission on the basis of Post Graduate Degree shall have to opt for one of teaching subjects pursued by him/her during Master degree.

Note:

- Any candidate with less than 50% or less marks would not be eligible.
- Any candidate who has passed Graduation without a relevant school subject would not be considered.
- c. There shall be a relaxation of 5% marks in favour of SC/ST/PWD candidates. Candidate with less than 45% marks belonging to these categories shall not be eligible. PWD candidates shall be eligible for relaxation provided that they produce a medical certificate that they have at least 40% physical disability.

Admission procedure for B.Ed.

- Admission to B.Ed. course shall be made according to the guideline framed by the Panjab University / Punjab Govt. Chandigarh.
- b. There are a total of 150 seats for B.Ed. Course 1st year of Panjab University in this college. Out of the total 19 seats will be filled under management quota as per the Punjab Govt. / Panjab University norms.
- c. The management quota seats will be filled according to the Punjab Govt. directions. Students willing to get admission to management quota seats will have to apply to the college directly.

3. Eligibility for Admission to B.Ed. Special Education (Learning Disability) 1st Year

The admission to the course shall be open to all the eligible candidates. 85% seats will be reserved for the candidates from within the state and 15% will be open to candidates of other states on all India Basis.

Admission Procedure for B.Ed. Special Education [LD]

Admission to B.Ed, Special Education course shall be made strictly according to rules/guidelines framed by RCI/Panjab University/Punjab Government.

4. Important information regarding original documents to be shown at the college at the time of admission:

- Hard copy of duly filled online admission form
- Copies of mark sheets of qualifying examinations
- Copy of matriculation certificate for proof of date of birth
- Copy/Copies of certificate for claiming seat against reserve category (if any)
- Copy of certificate/s supporting the claims for weightages (as per guidelines displayed on PU website)
- Character Certificate (from the institute last attended)
- Domicile certificate for claiming Punjab Quota as per latest direction of Punjab Government.

Note: Attach photocopies of all certificates with application form.

5. Fee:

The Fee for B. Ed. General, B.Ed. Special Education and M.Ed, regular course will be as fixed by Punjab Govt. / Panjab University. It may be changed without notice under the instructions from Panjab University/ Punjab Govt.

6. Payment of Fees

The dates of Payment of dues will be notified from time to time according to the following Schedule:

- The Fee is to be paid in College office after online allotment of seat.
- Examination fees is to be paid as per Panjab university guidelines in all semesters.
- The candidates who fail to deposit fee on due date will have no claim for admission.
- Fine will be charged for payment of fee after stipulated time.
- Students who have passed their lower examination from University other than Panjab University will have to submit 'MIGRATION CERTIFICATE'.

Important Documents to be Submitted:

Original Migration Certificate and Original Detail marks card of last class passed has to be submitted in the College office within 30 days of admission failing in which students will have to pay late registration fee to Panjab University, Chandigarh as per the rules and instructions of P.U. Chandigarh.

7. General Rules

- All the students are required to dress up modestly.
 Wearing gold or diamond ornaments should be avoided.
- Students must have their identity cards during working hours of the college.
- House Test.:
 - Appearing in Unit Test & House Test is must.
 It is compulsory for all the students to appear in both the tests.









- Strict disciplinary action will be taken against those who don't appear in House Examination
- Students will have to secure at least 40%marks in each examination or else they will not be allowed to appear in the final examination.
- Any student who fails to take any exam, for what-soever reason, will not be entitled to academic prizes.
- No student will be allowed to accept employment during the course of study.

The College will appreciate your participation in various cocurricular activities. The Principal and staff reserve the right to frame new rules and the same shall be implemented. Make it your habit to see the College Notice Board daily.

8. Attendance

It is mandatory for all the student teachers to fulfil the minimum requirement of 80% of attendance for Course work and Practicum and 90% for school internship. Undue leave taken on any ground whatsoever during the academic session would not be condoned under any circumstances. Even the students who take medical leave, are at a risk of lecture shortage which is displayed on the notice board in the college.

9. Leave Rules

- Student is required to get his / her leave sanctioned from tutorial incharges.
- Application must be signed by the parents guardian.
- Medical Certificate should be attached with leave application.
- Group incharge can sanction the leave upto 3 days only.

10. Uniform (Tuesday & Friday):

- Girls: Skin Colour Suit, Brown Dupatta, Brown cardigan/ Brown Shawl for Winter.
- 2. Boys: Skin Colour Shirt, Brown Trousers, Brown Turban, Brown Sweater for winters.

LIBRARY RULES AND REGULATIONS

General Rules

- 1. Enter your name and sign in the register kept at the entrance counter before entering Library.
- 2. Silence should be maintained in the library.
- No discussion is permitted inside the library.
- 4. No personal belongings are allowed inside the library.
- Textbooks, printed materials and issued book are not allowed to be taken inside the library.
- Using Cellular phones is strictly prohibited inside the library.
- 7. The books and other materials which are being taken out of the library ought to be shown to the staff at the entrance Counter.
- Reader should not mark, underline, write, tear pages from library books or otherwise damage the library materials.
- 9. Library Card is non transferable. The borrower is responsible for any damage to the library materials.
- 10. Refreshment of any kind is not allowed inside the library.
- 11. Fine will be charged for issuance of Duplicate Library card.
- 12. The Library Rules may be altered, amended or new rules may be added by the Library committee and new rules shall come into force immediately.







- 13. Suggestions on all aspects of Library service are welcome.
- 14. Rs.1,000/- will be charged as security from the students.

Circulation Rules (Issue & Return)

- Our Library is fully classified, computerized and library has open access system. Users can access their information through catalogue which is available in Online Public Access Catalogue (OPAC) ad Manual subject catalogue.
- Three Books (2 textbooks + IGeneral book) will be issued to B.Ed. Students & Six Books (5 textbook+1 General Book) will be issued to M.Ed. Students and 4 books (3 textbooks + 1 General Book) will be issued to B.Ed. Special L/D students at 1 time for period of 15 days.
- 3. If required, the book can be renewed. After a fortnight the books will be renewed at the discretion of the librarian for the same period, but not more than once.
- 4. The books should be returned within the stipulated time, otherwise fine will be imposed on the defaulters.
- The book lost shall be either replaced by the latest edition plus 10% of the price as service charges. In case the book

- is out of print or rare and its latest price is not available then the Librarian will decide the amount to be charged.
- The Librarian may ask any student to return any book at any time and the member shall return the same immediately.
- 7. The book should be handled properly to avoid damage.
- 8. References books and Periodicals are not to be issued.

Cyber Library Rules

- Cyber Library is to be used for academic purpose only.
- Browsing of social networking sites is strictly prohibited.
- Members must take care of their Pen drives / CD /DVD discs.

Rules for Photostats

The material to be photocopied should be handed over to library peon before 11:00 am and photocopies should be collected in the afternoon.

Advance payment will have to be deposited in the library for availing photocopy facility. Dissertation or Bound Journals will not be photocopied.





HOSTEL (FOR GIRLS ONLY)

Hostel fees:

- Rs. 20,000 p.a. should be paid by the resident at the time of seeking admission in the hostel.
- Hostel Security Rs. 2000/- refundable will be charged from the students.

Hostel Rules:

- The hostel authorities will not be responsible for any incident during the outing hours / visit to home or local guardian.
- Each dormitory will be allotted to three students.
- Generator facility shall be provided free of cost for limited hours (maximum 5 hours daily).
- The managing committee of BCM College Hostel reserves the right to expel any student for her misbehaviour of disobedience of the rules and regulations.
- Guest/Guardians are not permitted to stay at night in the hostel.
- Visitor Register at the Hostel gate will be maintained by the gatekeeper & further followed up by the hostel warden.
- It is the duty of student to maintain their room furniture and electric fittings.
- Students may keep cash / valuables at their own risk. Hostel authorities will not be responsible for any loss.
- ${\it Students\, cannot\, leave\, hostel\, without\, prior\, permission\, from\, the\, warden.}$
- 10. Information regarding regular health problem of the student must be given to the warden with medical certificate.
- 11. Students should lock their rooms properly before leaving hostel campus to attend college or to visit their rooms.
- 12. Students can use their mobiles in rooms.
- 13. Parents need to submit the complete details of local guardian/ guests to the Hostel Incharge.
- 14. Photographs of local guardian & parents who will visit hostel should be submitted by the parents for the safety of their wards.

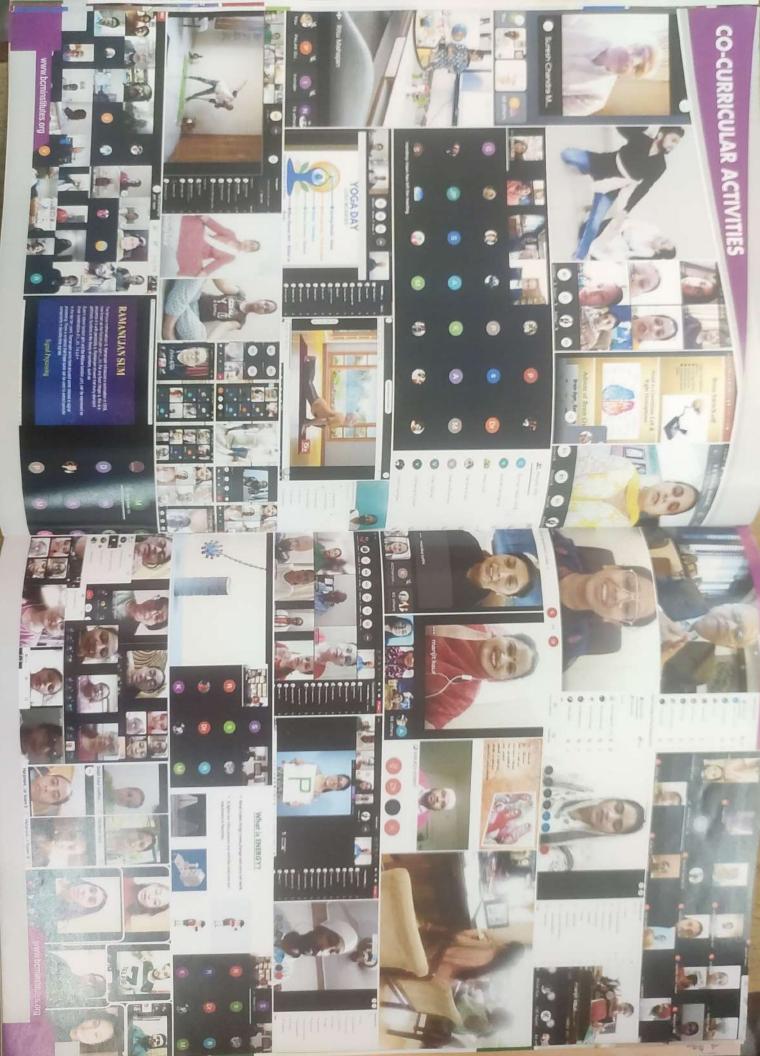
No Ragging : It is for the information of students that ragging in the institution is a criminal offence as per the letter No. F.1-8/2006 (CPP-II) dt. 16.05.08 of UGC and Misc/A-6/5452-5700 dt. 31.05.08 of Panjab University. Any student found guilty under the offence can be punished.







For Post Matric Scholarship, students may consult the website of Ministry of social justice and empowerment i.e. www.socialjustice.nic.in, www.minorityaffairs.go.in



In order to provide an opportunity to the students for self expression, developing leadership qualities and for conducting various competitions at College Level, the students are divided into four houses (named after the four planets of the Solar System) under stewardship of different teacher incharges.

1. Mercury House: Dr. Suprerna Khanna

Dr. Sangeeta Arora Mrs. Amita Khosla Dr. Ramandeep

Venus House : Dr. Jasdeep Kaur

Ms. Gagandeep Kaur Mrs. Kanwalpreet Kaur Mr. Lovepreet Singh

3. Mars House : Dr. Manminder Kaur

Ms. Amandeep Kaur

Mrs. Yamuna

Mrs. Parwinderpal Kaur

. Jupiter House : Mrs. Manjit Kaur

Ms. Jasmeet Kaur Bedi

Mrs. Shilpa Kaura Mr. Lovepreet Singh

SECTION INCHARGES

M.Ed.

1st Year

Dr. Suprerna Khanna

2nd Year

Dr. Manminder Kaur

B.Ed. (2nd Year)

Section-D : Mrs. Shilpa Kaura

Section-E : Dr. Jasmeet Kaur Bedi

Section-F: Mrs. Manjit Kaur

B.Ed. (1st Year)

Section-A: Ms. Hardeep Kaur Section-B: Dr. Sangeeta Arora

Section-C: Mrs. Amita

B.Ed. (Special Education)

1st Year

Ms. Gagandeep Kaur

2nd Year

Dr. Ramandeep

STUDENT COUNCIL

There is a student council, which consists of the Staff & Elected representatives of the sections. Dr. Sangeeta Arora, Asst Prof. is Dean Student Welfare (DSW) & Dr. Jasdeep Kaur is Incharge of the Student Council. Executive Members of the Student Council consists of President, Vice-President, Secretary and the Class Representatives of different sections of B.Ed., M.Ed. and B.Ed. (Special Education). DSW will arrange the meetings & keep record of the minutes of meetings. The Principal will be the chairman of the council. The Council will act as a bridge between the students and the Principal and address various matters pertaining to the welfare of the Students.









PEACE CLUB

Mrs. Shilpa Kaura Ms. Amandeep Kaur



FINE ARTS CLUB

Mrs. Yamuna Arora Ms. Hardeep Kaur



MATHS CLUB

Dr. Ramandeep



RED RIBBON CLUB

Dr. Suprerna Khanna Ms. Amandeep Kaur



SOCIAL SCIENCES CLUB

Dr. Manminder Kaur Ms. Gagandeep Kaur



ELECTORAL LITERACY CLUB

Dr. Suprerna Khanna Mr. Lovepreet



LITERARY CLUB

Mrs. Manjeet Kaur Dr. Jasmeet Kaur Bedi Mrs. Amita Khosla

ECO CLUB

Dr. Jasdeep Kaur Mrs. Kanwalpreet











CELL & SERVICES

INTERNAL QUALITY ASSURANCE CELL

Dr. Manminder Kaur Mrs. Shilpa Kaura

WOMEN AND GRIEVANCES REDRESSAL CELL

Dr. Sangeeta Arora
 Ms. Hardeep Kaur

PLACEMENT CELL

Dr. Jasdeep Kaur
 Mrs. Kanwalpreet Kaur

ALUMNI CELL

Dr. Suprerna Khanna
 Mrs. Kanwalpreet Kaur

COUNSELLING CELL

Dr. Suprerna Khanna
 Mrs. Amita Khosla

GUIDANCE SERVICES

Dr. Manminder Kaur
Mrs. Manjit Kaur

SKILL ENHANCEMENT CELL

- Ms. Gagandeep Kaur Dr. Jasdeep Kaur
- Mrs. Shilpa Kaur
 Dr. Ramandeep

EXTENSION SERVICES

Ms. Gagandeep Kaur Dr. Ramandeep

EQUAL OPPORTUNITY CELL

Dr. Ramandeep Arora
 Mrs. Gagandeep Kaur

ANTI RAGGING CELL

❖ Dr. Monika Dua ❖ Dr. Sangeeta Arora

Dr. Ramandeep







Winner of Zonal Youth Festival Trophy















COLLEGE LAURELS

in Panjab University, Chandigarh Results

M.Ed. Sem-III (2019-2021)



Ms. Pooja Rani 96.25% 2nd in University 1st in College



Ms. Lakshami 93.75% 6th in University 2nd in College



Ms. Ramanjot Kaur 93.50% 7th in University 3rd in College

M.Ed. Sem-I (2020-2022)



Ms. Jyoti Kakkar 92.80% 7th in University 1st in College



Ms. Rajinder Kau 90.80% 2nd in College



Ms. Himanshi Gula 89.00% 3rd in College

B.Ed Sem-IV (2019-2021)



Ms. Rajan 93.94% 1st in University 1st in College



Ms. Amanpreet Kaur 93.63% 2nd in University 2nd in College



Ms. Kritika Sharma 93.50% 3rd in University 3rd in College



Ms. Palat Gunta or de Buyu Uha Ar



Ms. Chahat Garg 92.44% 8th in University 4th in College



Ms. Shivani 92.13% 10th in University 5th in College

B.Ed. Spl. Edu. (LD) Sem-III (2019-2021)



Ms. Prerna Sharma 90.34% 1st in University



Ms. Roma 88.76% 2nd in University



Ms. Deepmala Yadav 87.31% 3rd in University



Ms. Mukesh 83.66% 4th in University



Ms. Vandana Arora 82.55% 6th in University



Ms. Simranjeet Kaur 82.34% 7th in University



Ms. Radhikha Singla 82.07% 8th in University



Ms. Deepali Rana 80.76% 10th in University



Ms. Simranjit Kaur 83.31% 5th in University



B.C.M. COLLEGE OF EDUCATION

An Institution of Bahadur Chand Munjal Foundation

Sector 32-A, Urban Estate, Chandigarh Road, Ludhiana, Tel. 0161-2223252

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Website: www.bcminstitutes.org